



Administrative Office of the Courts

Operations Division

Amendment #1

Request for Proposals

K18-0084-25D

Instructional Systems Designers

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who did submit a timely proposal to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. ~~language deleted~~). Offerors must provide written acceptance of this Amendment.

1. Modify Section 1.4 Contract Duration

Resource 2: The Contract resulting from this RFP shall begin on or around August 1, 2018 and extend for a base period of ~~6 months~~ 3 months.

2. Modify Section 2.4 Contractor Resource Deliverables (Resource 2)

The AOC seeks an ISD who is experienced in the use of Articulate 360-Storyline, Go Animate, SCORM packages, and Canvas and who can deliver the following program within ~~6 months~~ 3 months:

3. Modify Attachment E- Price Proposal Form

RESOURCE 2 ~~6-3~~ month base

1. Payment will be made on a monthly basis in even increments.

***GRAND TOTAL:**

\$ _____

***Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract.**

***Payment will be released upon completion of each deliverable**

Submitted by Authorized Signature:
Date:
Print Name and Title:
Company Name:
Company Address:
FEIN #
Telephone #

Issued by: Whitney Williams
Procurement Officer
May 24, 2018